

BOROUGH OF BUTLER REORGANIZATION MEETING

JANUARY 3, 2012

6:00 P.M.

1. Call Meeting to Order – Pledge to the Flag – Moment of Reflection – Sunshine Notice
2. Oath of Office:
Councilman Sean McNear
Councilman Raymond Verdonik
3. Roll Call
4. Mayor's Address
Address by Council Members
5. Election of Council President

APPOINTMENTS:

BOROUGH ATTORNEY – One Year Term – Martin F. Murphy

BOROUGH ENGINEER – One Year Term – Paul Darmofalski

BOROUGH AUDITOR – One Year Term – David Evans and Raymond Nisivoccia
of Nisivoccia & Co.

MUNICIPAL TAX SEARCH OFFICER – One Year Term – Cora Wright

MUNICIPAL PROSECUTOR – One Year Term – Edward Azar

ALTERNATE MUNICIPAL PROSECUTOR – One Year Term – Nicholas Galante

MUNICIPAL PUBLIC DEFENDER – One Year Term – Michael Kelly

DEPUTY COURT ADMINISTRATORS – Shelly Gallagher & Karen Black

VIOLATIONS CLERK – One Year Term – Mary A. O'Keefe and Pamela Krattiger

ASSESSMENT SEARCH OFFICER – One Year Term – Mary A. O'Keefe

POLICE MATRON – One Year Term – Leslie Usinowicz, Linda Daly, Joyce Oppерlee

FIRE MARSHALS – One Year Term – Richard L. Dean, Harry Radell, Cliff Guenter,
Ed Dwyer, Alan Courtney, Bob Varro, Bob Meier, Jim Soules, Doug Shorter,
Roger Struble

- Alternates: Bert Cooper, Tom Lozier, Mike Huha

BLOOD BANK – One Year Term – Butler Fire Department

VETERANS SERVICE OFFICER – One Year Term – VFW Post 8096

LIBRARY BOARD – Five Year Term – Marie Pra

SENIOR CITIZEN ADVISORY COMMITTEE – One Year Term – Marge Cooper, Nancy Haggerty, Jackie Bausch, Cathy Nemis, Jim Soules, Charlotte Soules, Lois Radell, Harry Radell, Joe Popivchak, Dorothy Popivchak, Eva Close

DIAL-A-RIDE REPRESENTATIVE – One Year Term – Carol Ashley

MUSEUM COMMITTEE – Three Year Term – Alan Bird, Helen Ebers, Russell H. Hannah, Fred Locke and Jim Sloan

BUTLER ALLIANCE COMMISSION – Three Year Term – Linda Daly, Colleen Pascale

PUBLIC AGENCY COMPLIANCE OFFICER – James Lampmann

CLASS III MEMBER PLANNING BOARD – One year Term – Robert Fox

MOVED:

SECOND:

MAYOR ALVIENE'S APPOINTMENTS TO THE PLANNING BOARD

Four Year Term: - Jim Brown

Two Year Term – Michael Hauck

Class II Member – One Year Term – Chris Finelli

OATH OF OFFICE

All Appointed Officials

REPRESENTATIVES TO THE JOINT INSURANCE FUND – One Year Term – James Lampmann and James Kozimor

REPRESENTATIVES TO PUBIC POWER ASSOCIATION – One Year Term – James Lampmann

ALTERNATIVE REPRESENTATIVE TO PUBLIC POWER ASSOCIATION – One Year Term – James Kozimor

LIAISON MEMBER TO SENIOR CITIZEN ADVISORY COMMITTEE – Joseph Heywang

LIAISON MEMBER TO BOARD OF EDUCATION – Councilman Vath

LIAISON MEMBER TO COMMUNITY DEVELOPMENT REVENUE SHARING COMMITTEE – Mayor Alviene

LIAISON MEMBER TO CLEAN COMMUNITIES – Sean McNear

LIAISON TO BOARD OF HEALTH – Councilman Vath

REPRESENTATIVE TO MORRIS TOMORROW – Councilman Meier

LIAISON TO MUSEUM COMMITTEE – Councilman Verdonik

REPRESENTATIVE TO MORRIS COUNTY LEAGUE OF MUNICIPALITIES – Mayor Alviene

STANDING COMMITTEES OF THE COUNCIL

FINANCIAL, ORDINANCE & RECREATION COMMITTEE

Councilman Vath, Chairman
Council Regis, Vice Chairman
Councilman Fox, Member

PUBLIC SAFETY COMMITTEE

Councilman Regis, Chairman
Councilman Fox, Vice Chairman
Councilman Verdonik, Member

ELECTRIC LIGHT & PUBLIC LIGHTING COMMITTEE

Councilman Meier, Chairman
Councilman McNear, Vice Chairman
Councilman Regis, Member

WATER AND WASTEWATER COMMITTEE

Councilman Verdonik, Chairman
Councilman Meier, Vice Chairman
Councilman McNear, Member

HEALTH, SANITATION AND COMMUNITY DEVELOPMENT COMMITTEE

Councilman McNear, Chairman
Councilman Vath, Vice Chairman
Councilman Meier, Member

ROADS AND BUILDINGS/GROUNDS COMMITTEE

Councilman Fox, Chairman
Councilman Verdonik, Vice Chairman
Councilman Vath, Member

Moved:

Second:

RESOLVED, THAT THE OFFICIAL NEWSPAPERS FOR THE BOROUGH BE THE SUBURBAN TRENDS, HERALD AND NEWS, THE STAR-LEDGER, THE TODAY NEWSPAPER, DAILY RECORD AND BERGEN RECORD

Moved:

Second:

RESOLVED, THAT THE MAYOR AND COUNCIL OF THE BOROUGH OF BUTLER HEREBY DESIGNATE THE FOLLOWING BANKING INSTITUTIONS AS DEPOSITORIES FOR MONEY BELONGING TO THE BOROUGH OF BUTLER FOR THE YEAR 2012: PNC BANK, LAKELAND STATE BANK, BANK OF AMERICA, N.J. CASH MANAGEMENT, VALLEY NATIONAL BANK

Moved:

Second:

RESOLVED THAT THE FOLLOWING OFFICIALS SHALL BE AUTHORIZED TO SIGN DISBURSEMENT CHECKS FOR THE VARIOUS ACCOUNTS: THE ADMINISTRATOR, THE FINANCE CHAIRMAN AND THE CHIEF FINANCIAL OFFICER. ALL ACCOUNTS REQUIRE TWO SIGNATURES, WITH THE EXCEPTION OF THE PAYROLL ACCOUNT WHICH REQUIRES ONLY THE CHIEF FINANCIAL OFFICERS SIGNATURE, THE HOSPITALIZATION ACCOUNT WHICH REQUIRES ONLY THE CHIEF FINANCIAL OFFICERS SIGNATURE, AND THE COURT ADMINISTRATORS ACCOUNT WHICH REQUIRES THE COURT ADMINISTRATORS SIGNATURE:

Moved:

Second:

RESOLVED THAT THE FOLLOWING SURETY BONDS BE SECURED AND THE BOROUGH PAY ALL CHARGES FOR THE BONDS REQUIRED BY BOROUGH OFFICIALS: Tax Collector/Utility Supervisor \$406,000; Clerk Typist/Tax Collectors Office \$110,000; Magistrate \$18,000; Court Administrator \$100,000; Chief Financial Officer \$90,000; Public Employees Blanket \$25,000 per occurrence (excluding Tax Collector/Utility Supervisor, Magistrate, Court Administrator and Chief Financial Officer).

Moved:

Second:

RESOLVED THAT THE COLLECTOR OF TAXES FOR THE BOROUGH OF BUTLER IS HEREBY AUTHORIZED TO CONDUCT THE ANNUAL SALE OF DELINQUENT TAXES AND OTHER MUNICIPAL CHARGES DUE ON A GIVEN PROPERTY COVERING ANY NUMBER OF QUARTERS AND PERMITS A MAXIMUM FEE OF \$25 FOR MAKING OF NOTICE OF TAX SALE FOR EACH OF TWO WEEKS PRECEDING THE DATE OF THE TAX SALE.

Moved:

Second:

RESOLVED THAT THE GOVERNING BODY MAY FIX THE RATE OF INTEREST TO BE CHARGED FOR NON-PAYMENT OF TAXES ON OR BEFORE THE DATE THEY WOULD BECOME DELINQUENT, AND MAY PROVIDE THAT WITHIN THE TENTH CALENDAR DAY FOLLOWING THE DATE UPON WHICH THE SAME BECAME PAYABLE, THE RATE SO FIXED SHALL NOT EXCEED 18% PER ANNUM ON ANY AMOUNT IN EXCESS OF \$1,500 TO BE CALCULATED FROM THE DATE THE TAX WAS PAYABLE, UNTIL THE DATE OF THE ACTUAL PAYMENT. THE INTEREST TO BE CHARGED A DELINQUENT TAXPAYER FOR NON-PAYMENT OF REAL PROPERTY TAXES SHALL BE AN ADDITIONAL PENALTY OF 6% IF THE AMOUNT OF DELINQUENCY IS IN EXCESS OF \$10,000 AT THE END OF A CALENDAR YEAR

Moved:

Second:

RESOLVED THAT THERE IS HEREBY IMPOSED A SERVICE CHARGE OF \$20.00 PER CHECK OR OTHER WRITTEN INSTRUMENT WHICH SHALL BE ADDED TO ANY ACCOUNT OWING TO THE BOROUGH IF PAYMENT TENDERED ON THE ACCOUNT WAS BY A CHECK OR OTHER WRITTEN INSTRUMENT WHICH WAS RETURNED TO THE BOROUGH FOR INSUFFICIENT FUNDS. THE SERVICE CHARGE AUTHORIZED BY THIS RESOLUTION SHALL BE COLLECTED IN THE SAME MANNER PRESCRIBED BY LAW FOR THE COLLECTION OF THE ACCOUNT FOR WHICH THE CHECK OR OTHER WRITTEN INSTRUMENT WAS TENDERED.

Moved:

Second:

RESOLVED, THAT THE TAX COLLECTOR IS PERMITTED TO PROCESS CANCELLATIONS OF PROPERTY TAX REFUNDS OR DELINQUENCIES OF LESS THAN \$10.00 WITHOUT FURTHER ACTION OF THE GOVERNING BODY IN ACCORDANCE WITH CHAPTER 82, PUBLIC LAW OF 1987, KNOWN AS N.J.S.A. 40A:5-017.1.

Moved:

Second:

RESOLVED, THAT THE SALARIES OF THE BOROUGH EMPLOYEES AND PAID OFFICIALS OF THE BOROUGH BE PAID EVERY TWO WEEKS FOR THE YEAR 2011 AND THAT THE CHIEF FINANCIAL OFFICER BE AUTHORIZED TO SIGN PAYROLLS ON BEHALF OF THE MAYOR AND COUNCIL AND HE BE AUTHORIZED TO ISSUE THE NECESSARY CHECKS.

Moved:

Second:

RESOLVED THAT THE REGULAR MEETINGS OF THE COUNCIL BE HELD ON: January 17, February 21, March 20, April 16 (Monday), May 15, June 19, July 17, August 21, September 18, October 16, November 5 (Monday) and December 18, 2012. BE IT FURTHER RESOLVED, THAT THE FOLLOWING ORDER OF BUSINESS SHALL BE ALLOWED AT THE MEETINGS: 1. ROLL CALL; 2. APPROVAL OF MINUTES; 3. GREETING OF PUBLIC AND INVITATION FOR DISCUSSION; 4. REPORTS OF COMMITTEES AND DEPARTMENT HEADS; 5. APPROVAL OF VOUCHERS AND PAYROLLS; 6. PRESENTATION OF CORRESPONDENCE, PETITIONS; 7. PUBLIC HEARINGS; 8. ORDINANCES FOR INTRODUCTION; 9. ORDINANCES FOR ADOPTION; 10. RESOLUTIONS; 11. UNFINISHED BUSINESS; 12. INVITATION FOR DISCUSSION FROM PUBLIC; 13. ADJOURNMENT

Moved:

Second:

- R 2012-1 RESOLUTION PROVIDING FOR AN AGREEMENT WITH THE BOROUGH AUDITOR
- R 2012-2 RESOLUTION PROVIDING FOR AN AGREEMENT WITH THE BOROUGH ENGINEER
- R 2012-3 RESOLUTION PROVIDING FOR AN AGREEMENT WITH THE BOROUGH ATTORNEY
- R 2012-4 RESOLUTION PROVIDING FOR AN AGREEMENT WITH BOND COUNSEL
- R 2012-5 RESOLUTION PROVIDING FOR AN AGREEMENT WITH LABOR COUNSEL
- R 2012-6 RESOLUTION PROVIDING FOR AN AGREEMENT WITH DMC
- R 2012-7 RESOLUTION PROVIDING FOR AN AGREEMENT WITH BETTS & HOLT
- R 2012-8 RESOLUTION PROVIDING FOR AN AGREEMENT WITH ANDERSON & DENZLER
- R 2012-9 TEMPORARY BUDGET FOR 2012
- R 2012-10 RESOLUTION APPOINTING BOROUGH FIRE OFFICIAL

OPEN PUBLIC DISCUSSION

ADJOURNMENT